



# MEGHALAYAN MEDICAL DRUGS & SERVICES LIMITED



Government of Meghalaya

Department of Health & Family Welfare,  
DHS Complex, New Colony, Laitumkrah,  
Shillong - 793003,  
East Khasi Hills,  
Meghalaya.

+91-9863033404 / 9863048955  
meghmdsl@gmail.com

No. MMDSL/Hiring-Manpower/8/2024/(11)

Dated: 26/06/2024

## ADDENDUM NOTICE

Reference Tender Notice No: MMDSL/Hiring-Manpower/8/2024/(2), MMDSL/Hiring-Manpower/8/2024/(3) and MMDSL/Hiring-Manpower/8/2024/(4) dated 14th/Mar/2024, pertaining to the Request for Proposal for "Outsourcing Of Housekeeping and Maintenance Services, Outsourcing Of Manpower Hiring Services & Outsourcing Of Security Services at Govt. Health Institutions, the addendum to the Tender notice are hereby notified to all concerned.

Sl. no.	Tender Details	Particular	Clause No	Mentioned in the RFP	Addendum
1	MMDSL/Hiring Manpower/8/2024/(3) for outsourcing of Manpower Hiring Services & MMDSL/Hiring-Manpower/8/2024/(2) for Outsourcing of Security Services	Financial Evaluation	26.2/26.3	Total price inclusive all taxes, PF, ESI and other obligations as per annex F-2 shall be considered for Financial Evaluation. The Lowest Bid will be awarded highest marks & highest bid will be awarded lowest marks.	Total price inclusive of Salary/wages all taxes, PF, ESI, any other statutory obligations and Service Charges will be considered for Financial Evaluation. The minimum service charges for manpower contracts is 3.85% and all bidders must comply the same. There is no restriction on awarding the tender to the lowest bidder if they have quoted the minimum service charges. The Bidder should show the Service Charges in a separate Row for Manpower Hiring Service, Security Service.
2	MMDSL/Hiring-Manpower/8/2024/(4) for Outsourcing of Housekeeping & Maintenance Service	Financial Evaluation	25.3	Total price inclusive all taxes, PF, ESI and other obligations as per annex F-2 shall be considered for Financial Evaluation. The Lowest Bid will be awarded highest marks & highest bid will be awarded lowest marks.	Total price inclusive of Salary/wages all taxes, PF, ESI, any other statutory obligations and Service Charges will be considered for Financial Evaluation. The minimum service charges for manpower contracts is 3.85% and all bidders must comply the same. There is no restriction on awarding the tender to the lowest bidder if they have quoted the minimum service charges. The Bidder should show the Service Charges in a separate Row for Manpower Cost Section (Section A) in the Format provided after point no



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Approved By Shri Ramkumar S (Managing Director) on 26/06/2024 07:53 AM  
(The document is digitally approved and does not require any Seal or Signature in original)

2	MMDSL/Hiring Manpower/8/2024/(3)	Scope of Work	24.1.7 & 24.1.8	24.1.7: The service provider will adhere all local labour laws and will ensure timely payment of Salary/wages as per the prevailing labour law.	26. 24.1.7: The service provider will adhere all local labour laws and will ensure timely payment of Salary/wages as per the prevailing labour law. The service provider will enclose the timely salary/wages disbursal proof alongwith the Invoice for payment. Else the payment will be with- hold till the submission of the same.
3	MMDSL/Hiring- Manpower/8/2024/(4) for Outsourcing of Housekeeping & Maintenance Service	Instruction to Bidders	3.5	The service provider will arrange to submit the PF contribution ( both employer & employee) & ESI contribution within stipulated time frame and will submit the proof of submission alongwith the Invoice. Else the payment will be with-hold till the submission of the same. The contractor shall submit a certificate along with each bill to the effect that the payment has been made to the personnel as per acquaintance roll and all labour laws obligations have been complied with including payment of overtime allowance in order to confirm the correctness of payment accounts to the right party.	The service provider will ensure timely payment of Salary/wages as per the prevailing labour law and will arrange to submit the PF contribution ( both employer & employee) & ESI contribution within stipulated time frame. The agency will be liable to submit the proof of disbursal of Salary/wages and proof of payment of PF & ESI contribution alongwith the Invoice. Else the payment will be with- hold till the submission of the same.
4	MMDSL/Hiring- Manpower/8/2024/(2) for Outsourcing of	Instruction to Bidders	2.8	The service provider will arrange to submit the PF contribution ( both employer & employee) & ESI contribution within stipulated time frame and will submit the proof of submission alongwith the Invoice. Else the payment will be with-hold till the submission of the same. The contractor shall submit a certificate along with each bill to the	The service provider will ensure timely payment of Salary/wages as per the prevailing labour law and will arrange to submit the PF contribution ( both employer & employee) & ESI contribution within stipulated time frame. The agency will



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Security Services				effect that the payment has been made to the personnel as per acquaintance roll and all labour laws obligations have been complied with including payment of overtime allowance in order to confirm the correctness of payment accounts to the right party.	be liable to submit the proof of disbursal of Salary/wages and proof of payment of PF & ESI contribution alongwith the Invoice. Else the payment will be withhold till the submission of the same.
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RFP last submission date: 01<sup>st</sup>/July/2024 at 11.30am

RFP Opening : 01<sup>st</sup>/July/2024 at 1.00pm

Other Terms and Conditions remain the same.

**Shri Ramkumar S**  
Managing Director

Copy to: 1. Tender Committee members for information and necessary action