



MEGHALAYAN MEDICAL DRUGS & SERVICES LIMITED



Meghalayan Medical Drugs & Services Ltd
Pasteur Hills, Lawmali Road,
Next to MECL,
Shillong 793001
+91-9863033404 / 9863048955
contactdesk@mmdsl.in

No. MMDSL/CT/15/2024(30)

Dated: 03/12/2025

From,
The Managing Director,
Meghalayan Medical Drugs and Services Limited,
Government of Meghalaya

To,
All the District Medical and Health Officers,
Meghalaya

Sub:- Streamlining of Offline Indent Submission Process

Sir/Madam,

In order to further strengthen coordination and ensure timely processing of requirements across health facilities, MMDSL is streamlining the procedure for submission of **offline indents** until the online module update is completed.

You are requested to kindly note the following:

1. Routing of Offline Indents:

All offline indents from facilities must be submitted **to the respective DMHO office first**. The DMHO shall compile the indents and forward the consolidated list to MMDSL. The compiled indents may be sent **twice a month to MMDSL**

2. Reference Documents Attached:

For clarity and uniformity across districts, the following documents are attached:

- Notification on submission of **offline indents**
- Notification on **surgical items available for online indenting on the Corporation Application**
- Letter regarding **procurement of small-quantity requirements**

This temporary arrangement is being introduced to streamline the offline indenting process and ensure smoother operations **until the online module updates are fully implemented**.

Your cooperation in ensuring adherence to this process across all facilities is appreciated.

Yours faithfully,

Shri Ramakrishna Chitturi



MEGHALAYAN MEDICAL DRUGS & SERVICES LIMITED



Government of Meghalaya

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Managing Director

- Copy to:
1. The Mission Director, NHM, for information
 2. The Director of Health Services (MI), for information
 3. The Director of Health Services (MCH&FW), for information
 4. State Manager, MMDSL for information
 5. Procurement Managers, MMDSL for information

Approved By Shri Ramakrishna Chitturi (Managing Director) on December 3, 2025 03:12 PM IST

(The document is digitally approved and does not require any Seal or Signature in original)



No. MMDSL/CT/10/2023(15)

Dated: 05/09/2025

NOTIFICATION

This is to inform all health facilities that, as per the decision taken during the **30th Joint Directorate Meeting held on 13th June 2025**, the following protocols shall henceforth be adhered to:

1. Submission of Indents:

- All *offline indents* shall be routed through the respective **District Medical and Health Officer (DMHO)** offices following which it may then be submitted to MMDSL.
- For **program drugs and related medical supplies**, indents shall be routed through the concerned **NHM Program Offices**.

2. Advance Requests for Supplies and Preparations:

- In view of the requirements for **NQAS certification**, facilities are directed to submit written requests at least **one and a half months in advance**.
- This timeline is necessary to facilitate adequate arrangements for **drug supplies, equipment calibration, and related preparations** to ensure timely delivery to health facilities.

All concerned are instructed to comply with the above protocol in order to enhance planning, ensure accountability, and avoid miscommunication or delays in the supply chain process.

Shri. Ramakrishna Chitturi
Managing Director

- Copy to:
1. The Director of Health Services (MI), for information
 2. The Director of Health Services (MCH&FW), for information
 3. The Director of Health Services (DME), for information
 4. State Manager, MMDSL for information
 5. O/o MMDSL, for information



No. MMDSL/CT/15/2024(17)

Dated: 25/09/2025

Notification

This is to inform all health facilities that the attached list of surgical items are available online on the Corporation Application. Accordingly, all indenting for these items must be done **through the Corporation Application** and not through offline/manual indents.

You are requested to kindly ensure compliance with this procedure to streamline procurement and supply management.

Enclosure: List of available surgical items

Shri. Ramakrishna Chitturi
Managing Director

- Copy to:
1. The Director of Health Services MI, for information
 2. The Director of Health Services MCH&FW, for information
 3. The Director of Health Services DME&R, for information
 4. The District Medical and Health Officers of EKH, WKH, SWKH, RiBhoi, EJH, WJH, EGH, WGH, NGH, SGH, SWGH
 5. The Medical Officers of the health facilities in their respective districts

Sl no.	Name of Surgical items
1	Surgical Mask
2	Surgical Cap
3	Corrugated Drainage Sheet
4	Aerosol Disinfectant
5	Vacuum Drainage Set 10 FG
6	Vacuum Drainage Set 12 FG
7	Vacuum Drainage Set 14 FG
8	Vacuum Drainage Set 16 FG
9	Vacuum Drainage Set 18 FG
10	Respirator
11	Thoracic Trocar/Catheter
12	Water Seal Chest Drainage System
13	ET Tube 2mm (uncuffed)
14	ET Tube 2.5mm (uncuffed)
15	ET Tube 3mm (uncuffed)
16	ET Tube 3.5mm (uncuffed)
17	ET Tube 4.0mm (uncuffed)
18	ET Tube 4.5mm (uncuffed)
19	ET Tube 5.0mm (uncuffed)
20	ET Tube 5.5mm (uncuffed)
21	ET Tube 3.5mm (cuffed)
22	ET Tube 4mm (cuffed)
23	ET Tube 4.5mm (cuffed)
24	ET Tube 5mm (cuffed)
25	ET Tube 5.5mm (cuffed)
26	ET Tube 6mm (cuffed)
27	ET Tube 6.50mm (cuffed)
28	ET Tube 7mm (cuffed)
29	ET Tube 7.5mm (cuffed)
30	ET Tube 8mm (cuffed)
31	ET Tube 8.50mm (cuffed)
32	ET Tube 9mm (cuffed)
33	ET Tube 9.50mm (cuffed)
34	ET Tube 10mm (cuffed)
35	Ryles Tubes Size 6FG
36	Ryles Tubes Size 8FG

37	Ryles Tubes Size 10FG
38	Ryles Tubes Size 12FG
39	Ryles Tubes Size 14FG
40	Ryles Tubes Size 16FG
41	Ryles Tubes Size 18FG
42	Ryles Tubes Size 20FG
43	Foley Catheter 2 Way Size 6 FG
44	Foley Catheter 2 Way Size 8 FG
45	Foley Catheter 2 Way Size 10 FG
46	Foley Catheter 2 Way Size 12 FG
47	Foley Catheter 2 Way Size 14 FG
48	Foley Catheter 2 Way Size 16 FG
49	Foley Catheter 2 Way Size 18 FG
50	Foley Catheter 2 Way Size 20 FG
51	Foley Catheter 2 Way Size 22 FG
52	Foley Catheter 2 Way Size 24 FG
53	Foley Catheter 3 Way Size 16 FG
54	Foley Catheter 3 Way Size 18FG
55	Foley Catheter 3 Way Size 20FG
56	Foley Catheter 3 Way Size 22FG
57	Foley Catheter 3 Way Size 24FG
58	Foley Catheter 3 Way Size 18 FG
59	Malecot Catheters 10Fr
60	Malecot Catheters 12Fr
61	Malecot Catheters 14Fr
62	Malecot Catheters 16Fr
63	Malecot Catheters 18Fr
64	Malecot Catheters 20Fr
65	Malecot Catheters 22Fr
66	Malecot Catheters 24Fr
67	Malecot Catheters 26Fr
68	Malecot Catheters 28Fr
69	Plain Rubber Catheters 3Fr
70	Plain Rubber Catheters 4Fr
71	Plain Rubber Catheters 5Fr
72	Plain Rubber Catheters 6Fr
73	Plain Rubber Catheters 8Fr

74	Plain Rubber Catheters 10Fr
75	Plain Rubber Catheters 12Fr
76	Plain Rubber Catheters 14Fr
77	Urethral Dilators 8mm , Length: 40cm
78	Urethral Dilators 9mm , Length: 40cm
79	Urethral Dilators 10 mm , Length: 40cm
80	Urethral Dilators 11mm , Length: 40cm
81	Urethral Dilators 12mm , Length: 40cm
82	Urethral Dilators 13mm , Length: 40cm
83	Urethral Dilators 14mm , Length: 40cm
84	Urethral Dilators 15mm , Length: 40cm
85	Urethral Dilators 16mm , Length: 40cm
86	Urethral Dilators 18mm , Length: 40cm
87	Urethral Dilators 20mm , Length: 40cm
88	Urethral Dilators 22mm , Length: 40cm
89	Urethral Dilators 24mm , Length: 40cm
90	Urethral Catheter 3F
91	Urethral Catheter 4F
92	Urethral Catheter 5F
93	Urethral Catheter 6F
94	Urethral Catheter 7F
95	Absorbent Cotton Wool 500gms Net
96	Cotton Absorbent Gauze Cloth 18Mtrs
97	SMMS Wrapping Sheet 150cm*150cm

98	Inflatable Unilateral Without Airway
99	Infant Feeding Tube Size 4FG
100	Infant Feeding Tube Size 5FG
101	Infant Feeding Tube Size 6FG
102	Infant Feeding Tube Size 7FG
103	Infant Feeding Tube Size 8FG
104	Infant Feeding Tube Size 9FG
105	Infant Feeding Tube Size 10FG
106	Suction Catherer 5FG
107	Suction Catherer 6FG
108	Suction Catherer 8FG
109	Suction Catherer 10FG
110	Suction Catherer 12FG
111	Suction Catherer 14FG
112	Suction Catherer 16FG
113	Suction Catherer 18FG
114	Intraosseous Needle for Paediatric
115	Umbilical Catheter 3.5FG,
116	Umbilical Catheter 5FG
117	Umbilical Catheter 6FG
118	Umbilical Catheter 8FG
119	Intercostal Drainage Catheter 12FG
120	Intercostal Drainage Catheter 16FG
121	Intercostal Drainage Catheter 20FG
122	Intercostal Drainage Catheter 24FG
123	Intercostal Drainage Catheter 28FG
124	Intercostal Drainage Catheter 32FG
125	Intercostal Drainage Catheter 36FG
126	Impregnated CHG 4% Sponge & Brush
127	BP Cuff with Rubber Bag Adult
128	BP Cuff with Rubber Bag Child
129	BP Cuff with Rubber Bag Paediatric
130	Reinforced Interface Adherent 3 Mtrs
131	Cold box, OP-1-31 lit
132	Cold box, OP-1-28 lit
133	Electric Steam Healer

134	Overwrap Pad 50cm x 50cm
135	Overwrap Pad 40cm x 40cm
136	Mucus Sucker/Extractor
137	Umbilical Cord Clamp
138	Kehr's "T" Tube 12FG
139	Kehr's "T" Tube 14FG
140	Kehr's "T" Tube 16FG
141	Abdominal Drainage Kit 20FG
142	Abdominal Drainage Kit 24FG
143	Abdominal Drainage Kit 28FG
144	Under Water Seal Drainage System (Adult)
145	Under Water Seal Drainage System (Child)
146	Umbilical Cotton Tape
147	Abdominal Sponge 15cm x 15cm
148	Abdominal Sponge 20cm x 20cm
149	Abdominal Sponge 25cm x 25cm
150	Abdominal Sponge 30cm x 30cm
151	Sterile Tetra Piece 15cm x 15cm
152	Sterile Tetra Piece 20cm x 20cm
153	Sterile Tetra Piece 30cm x 30cm
154	QAC Canister 20x15cm 100pcs
155	Stretch Fixation Dressing
156	Cardiac Electrode
157	Sterile Mop Swabs 7.50cm x 7.50cm
158	Sterile Mop Swabs 10cm x 10cm
159	Sterile Mop Swabs 10cm x 20cm
160	Kelly's Pad
161	Oxygen flowmeter
162	Adhesive Plaster (7.5cm x 5m)
163	Adhesive Plaster (10cm x 10m)
164	Perforated Transparent Hypoallergenic Adhesive Tape
165	1.25 cm x 6.1m
166	2.50 cm x 6.1m
167	5.00 cm x 6.1m

168	7.50 cm x 6.1m
169	1.25 cm x 5m
170	2.50 cm x 5m
171	5.00 cm x 5m
172	7.50 cm x 5m
173	Cast Padding 10 cm X 3mtr
174	Cast Padding 15 cm X 3mtr
175	Plaster of Paris 10 cm x 2.7 mtr
176	Plaster of Paris 15 cm x 2.7 mtr
177	Crepe Bandages (7.5cm x 4m)
178	Crepe Bandages (5cm x 4m)
179	Roll Bandage (5cmx 4m)
180	Roll Bandage (7.5cmx 4m)
181	Mackintosh
182	USG Jelly
183	Thermal Printing Paper – High Glossy (Type V) Size 110mm x 18m
184	Scalp Vein Set 18G
185	Scalp Vein Set 20G
186	Scalp Vein Set 22G
187	Scalp Vein Set 24G
188	Scalp Vein Set 25G
189	I.V. Cannula with Port 18G
190	I.V. Cannula with Port 20G
191	I.V. Cannula with Port 22G
192	I.V. Cannula with Port 24G
193	I.V. Cannula without port 24G
194	I.V. Cannula without port 26G
195	Sterile Surgical Gloves Powdered - Size 6
196	Sterile Surgical Gloves Powdered - Size 6.5
197	Sterile Surgical Gloves Powdered - Size 7
198	Sterile Surgical Gloves Powdered - Size 7.5

199	Sterile Surgical Gloves Powder Free - Size 6
200	Sterile Surgical Gloves Powder Free - Size 6.5
201	Sterile Surgical Gloves Powder Free - Size 7
202	Sterile Surgical Gloves Powder Free - Size 7.5
203	Sterile Surgical Gloves Gynaecology (Elbow Length) Powder Free
204	Non-Sterile Examination Gloves Nitrile - Powder Free Size : Small 100pcs/box
205	Non-Sterile Examination Gloves Nitrile - Powder Free Size : Medium 100pcs/box
206	Non-Sterile Examination Gloves Nitrile - Powder Free Size : Large 100pcs/box
207	Micro Drip Infusion Set
208	Uro Bag
209	Infusion set
210	Disposable Insulin Syringe 1ml with Needle
211	Disposable Luer Slip Syringe 1ml with Needle
212	Disposable Luer Slip Syringe 2ml with Needle
213	Disposable Luer Slip Syringe 5ml with Needle
214	Disposable Luer Slip Syringe 10ml with Needle
215	Disposable Luer Slip Syringe 20ml with Needle
216	Disposable Luer Slip Syringe 50ml without Needle

217	Disposable Luer Lock Syringe 2ml with Needle
218	Disposable Luer Lock Syringe 5ml with Needle
219	Disposable Luer Lock Syringe 10ml with Needle
220	PIVC Systems
221	Disposable Needle 16G
222	Disposable Needle 18G
223	Disposable Needle 20G
224	Disposable Needle 21G
225	Disposable Needle 22G
226	Disposable Needle 23G
227	Disposable Needle 24G
228	Disposable Needle 26G
229	Transparent Film 5cm x 10mtrs
230	Oxygen Mask
231	Twin Bore Nasal Oxygen Cannula
232	Safety AV Fistula Needles
233	Oncology Set
234	Photosensitive Drugs Set
235	Blood Lines
236	Blood Transfusion Services (BTS)
237	Gudewire
238	Introducer Needle Length- 45mm Size 14 G
239	Introducer Needle Length- 45mm Size 18 G
240	Transducer Protector
241	Administration Set for Blood Tubing Set
242	Hemodialysis Catheter (Double Lumen) 11.5 Fr Straight
243	Hemodialysis Catheter (Double Lumen) 12Fr Straight
244	Sterile Single use Scalpel
245	Retractable Scalpel

246	Low-Adherent Absorbent Polyester Sterile 10cm x 20cm
247	Low-Adherent Absorbent Polyester Sterile 50cm x 7m
248	Precision Infusion Set
249	Transparent Wound Dressing for Infection Control 5cm x 7cm
250	Transparent Wound Dressing for Infection Control 10cm x 24cm
251	Transparent Wound Dressing for Infection Control 10cm x 35cm
252	Surgical Post Operative Dressing 8cm x 15cm
253	Surgical Post Operative Dressing 10cm x 25cm
254	Pre Padded Synthetic Splint 10cm x 40cm (Precut)
255	Pre Padded Synthetic Splint 12.5cm x 76cm (Precut)
256	Elisio 13M
257	Water Resistant Cast Padding 7.5cm x 2.4m (Padding)
258	Water Resistant Cast Padding 10cm x 2.4m (Padding)
259	Hydrogen Peroxide Canister 160pcs
260	Polyester Cast (Rigid) 10cm x 3.6m
261	Polyester Cast (Rigid) 12.5cm x 3.6m
262	DEHP Free Paediatric Measured Volume Set
263	DEHP Free Measured Volume Set
264	Pressure Infusion Bag
265	IV Infusion Kit
266	IV Extension Line with Syringe
267	Blood Transfusion Kit
268	Oxidized Regenerated Cellulose
269	Absorbable Gelatin Sponge standard
270	Wash Mitts 10 Mitts / Pack

(This document is strictly approved and does not require any signature in original)

271	Medicated Tulle Gras Sterile Size 10x12cm
272	Nanocrystalline Anti Microbial Silver Dressing 15cm x 20cm
273	Nanocrystalline Anti Microbial Silver Dressing 20cm x 40cm
274	Universal Medical Devices Wipes 100pcs Pack
275	Bed Sore Prevention Kit 15x20cm
276	Sterile Absorbent Film Pad 15 cm x 8cm
277	Sterile Absorbent Film Pad 35cm x 10cm
278	Transparent Vapour Permeable Adhesive Film Dressing Sterile 7cm x 9cm
279	Transparent Vapour Permeable Adhesive Film Dressing Sterile 5cm x 6cm
280	Incise Drapes Sterile 25m X 50cm
281	Incise Drapes Sterile 30cm X 40cm
282	Incise Drapes Sterile 35cm X 60cm



No. MMDSL/Drug Committee/2022-23/(2)

Dated: 03/04/2024

From,

Managing Director
Meghalayan Medical Drugs & Services Ltd.
Health Complex, Laitumkrah, Shillong

To,

The District Medical & Health Officers (DM&HO), All Districts.

Sub:- Regarding procurement of small quantity requirement

Ref:- NIL

Sir/Madam,

MMDSL is committed to ensuring a consistent and uninterrupted supply of all essential medical items to healthcare facilities across the region. However, we have observed challenges in managing the procurement process efficiently, especially concerning the handling of both bulk and piecemeal indents.

We have received numerous indents from various districts and health facilities, ranging from bulk quantities to small, piecemeal requests. While we strive to meet all requirements promptly, we often encounter difficulties in fulfilling small quantity requests while ensuring the supply of critical and major items necessary for the smooth functioning of health facilities.

To address this issue effectively, we would like to institute a new procurement protocol. Henceforth, any requirement for small quantities of medical items must be coordinated and managed through the respective District Medical and Health Officers (DMHOs). Additionally, any requirements for drugs beyond the essential drug list should be managed directly by the respective health facilities, or DMHOs.

For specific items such as Gluco strips, lancets, and HB strips, please refer to the communication issued under the National Health Mission (NHM) vide letter no. DHS/NHM/NPPCDCS/513/2021-2022/(III) Dated: 16.06.2023 and DHS/NHM/F&AD/403/2022-2023/(VII) Dated: 27.06.2023 respectively, regarding their procurement procedures.

This arrangement is essential to ensure that major supply requirements from MMDSL are prioritized and not compromised due to smaller, indents requests. By arranging small quantity requisitions through the appropriate authorities, we can expedite the procurement process of all requirements.

We believe that this streamlined approach will not only prevent interruptions in critical supplies but also facilitate timely fulfillment of minor requirements at the local level, thereby enhancing overall operational efficiency.

The above-mentioned purchase requirement can be met using funds from the following sources:

1. MHIS funds
2. NHM funds under programme activities
3. Hospital Society funds
4. Any other fund (if available)

The limit for procurement of the above is 1lakh per procurement.

Bulk quantity demands should not be divided into piecemeal purchases.

This is favour of your information and necessary action.



MEGHALAYAN MEDICAL DRUGS & SERVICES LIMITED



Government of Meghalaya

Department of Health & Family Welfare,
DHS Complex, New Colony, Laitumkrah,
Shillong - 793003,
East Khasi Hills,
Meghalaya.
+91-9863033404 / 9863048955
meghmdsl@gmail.com

Enclosed: letter pertaining to HB and Gluco, strips and lancets

Yours faithfully,

Shri Ramkumar S
Managing Director

- Copy to:
1. Director of Health Services (MI)
 2. Director of Health Services (MCH&FW)
 3. Director of Health Services (R)
 4. Mission Director, NHM
 5. Chief Executive Officer, MHIS

Approved By Shri Ramkumar S(Managing Director) on 03/04/2024 12:55 PM
(The document is digitally approved and does not require any Seal or Signature in original)

Approved By Shri Ramakrishna Chitturi(Managing Director) on December 3, 2025 03:12 PM IST
(The document is digitally approved and does not require any Seal or Signature in original)



NATIONAL HEALTH MISSION
Government of Meghalaya

No. DHS/NHM/NPPCDCS/513/2021-2022 (III)

Dated: 16.06.2023

From

The Additional Director (MCH&FW)

To

All the District Medical & Health Officer's.

Sub:- Procurement of NCD Consumables.

Ref:- _____

Sir/Madam,

With reference to the subject cited above, I am to inform you that the procurement of NCD Consumables i.e., **Glucometers**, **Gluco-strips** and **Lancets** will be procured by the respective district. Whereas, other NCD Consumables will be provided by the State as per the indent. Funds for procurement will be as per the District ROP FY 2023-24.

This is for your information and necessary action.

Yours faithfully

Dr. Rafellia Allya *
Additional Director (MCH&FW)

Copy to

1. The Mission Director, NHM Meghalaya Shillong: for kind information.
2. The Addl. Director of Health Services, cum State Nodal Officer NP-NCD, Meghalaya Shillong: for kind information.
3. All the District Nodal Officer, NP-NCD; for kind information and necessary action.
4. The State Programme Manager/State Finance Manager, NHM Meghalaya: for kind information.
5. The Procurement Officer, MMDSL, Meghalaya: for kind information.
6. All the District Programme Manager/District Account Manager, NHM: for kind information and necessary action.
7. The Epidemiologist/Programme Officer, Programme Coordinator, Finance cum Logistic Consultant and I/c NP-NCD; for kind information and necessary action.
8. Office File.

Office of Mission Director, National Health Mission

Directorate of Health Services, Health Complex, Upper New Colony, Laitumkhrah, Shillong - 793003

Phone: (0364) 2504532 Email: nrhmmegh@gmail.com

www.nrhmeghalaya.nic.in

f Nhm Meghalaya



@tecbccnhmmegh



IECBCC NHM Meghalaya



NATIONAL HEALTH MISSION
Government of Meghalaya

No. DHS/NHM/F&AD/403/2022-2023 (VII)

Dated: 27.06.2023

From

The Mission Director
National Health Mission
Government of Meghalaya
Shillong

To

The District Medical & Health Officers (All Districts)
Government of Meghalaya

Sub:- Procurement of HB Strips

Ref:- NA

Sir / Madam,

As per the findings during the recently concluded Field Visit to monitor and supervise Health Facilities across the State, one important observation was found pertaining to the inadequate supply of quality HB Strips used for the determination of hemoglobin concentration & useful in the clinical diagnosis of diseases. The HB Machines (Haemoglobinometer) available in each facility may differ in Make, Model & Type. Hence a central supply of the HB Strips for this purpose may not conform or match the machine type specification.

In this regard, it is advised that the procurement of the HB Strips should be purchased locally from funds available under the SNA-NHM. The expenditures may be booked under the FMR Code: 181.

Kindly note that the procurement practices should conform to the GFR norms with a proper record of Indents, Stock Position, Issue and Utilization.

This is for your information and necessary action.

Yours faithfully

Ram Kumar S *
Mission Director

Copy to
The Deputy Commissioner (All Districts)

The document is digitally approved. Hence signature is not needed